

14/11/2025

RE: Cannon Hill 1 to 1 Laptop Program for Year 4 – Year 6 Students

Dear Parents/ Caregivers,

As part of our 1 to 1 program, students have the ability to have immediate access to their own device, enhancing the development of student learning. Ready access to their device supports inquiry-based learning, researching and multimedia skills, data analysis, digital problem-solving, and manipulation of processes and devices. Students will be able to develop skills and behaviours which support individual or collaborative learning. They will also be able to work on individualised programs in reading and maths and can engage in technological and flexible ways with the Australian Curriculum. 1 to 1 Programs are supported by the Australian Curriculum as best practice for developing 21st Century skills to prepare students for the future in a world which is constantly growing and evolving.

Our 1 to 1 Laptop Program also supports Queensland Education department's Advancing Education action plan, with a focus on developing Science, Technology, Engineering, and Mathematics (STEM) learning to prepare students to be future entrepreneurs, critical thinkers and innovators.

1 to 1 Laptop Program

Students in Years 4 – 6 at Cannon Hill are offered the opportunity to participate in the 1 to 1 Laptop Program. The purpose of this letter is to invite expressions of interest in the program for students who will be in Year 4 in 2026. The laptop will be used at school and also at home (home use of devices occurs only after full payment for the device and cyber safety training is completed).

For the duration of the program, (from Year 4 to Year 6), and to best support the devices, they are considered **school assets** in order to enable connection to the school server, internet, and device support. The support includes 3 years of Accidental Damage Protection (1 claim per year) and gives added protection for your investment. At the completion of the program (upon graduating from Cannon Hill State School at the end of Year 6), ownership is transferred to the participant's parent or guardian. The device will be reset, and all school settings cleared on departure from Cannon Hill to high school.

Please note that this is an optional program. Students not participating in the program will have access to school computers to be shared with a number of students (approximately 1:3, one laptop per three students). Students accessing shared school devices will not be permitted to take them home.

Cost and Loan Agreement

The cost of the program for parents will be **\$1161.10, payable within the first year of the program, with an additional \$20 payout fee required at the end of the program (upon Year 6 graduation)**. This amount includes Accidental Damage Protection (ADP) for three years (the insurance policy covers one ADP claim for each device per year) and service agreement. Damage incurred will be repaired onsite under warranty or accidental damage insurance owned by Cannon Hill State School. Cannon Hill State School maintains ownership of the device for the full length of the 1 to 1 Laptop Program, with a loan agreement in place until the formal end to the program (end of Year 6 at Cannon Hill State School). At this time, the final \$20 will be paid to exit the program and full ownership of the device will transfer to parents.

Information about the 2026 laptop model

The laptop your child will receive if they participate in the program is an ASUS 12.2" BR1204FTA Flip Touch 2 in 1 + Garaged Stylus + 14.1" Everki Advance Laptop Bag. Technical Specifications include: 256GB SSD, N250 Intel Graphics and Processor, onboard 16GB DDR5 RAM, USB-C charger, World-facing camera and Military grade chassis. Included into the cost is the 3-year accidental damage plan and a laptop bag. For more information go to: <https://www.asus.com/au/laptops/for-students/br-series/asus-br1204f/techspec/>

Cannon Hill State School

Independent Public School

Early departure from the program

If your child is no longer enrolled at Cannon Hill State School, their participation in the program is ended. Parents and guardians of students exiting the program early have two options:

Option 1 for early departure from the program

The device is purchased in full by the family of the participant. Complete payment on the device is finalised. Device will be cleared of all school settings and reset.

Option 2 for early departure from the program

The device is retained by the school. **Each term or part-term** (totalled across the student's entire participation in the program) that the device has been used by the participant **incurs a rental fee of \$96.80 (per term or part-term.)** Any additional payments made above this amount will be refunded.

Payment Schedule and Important Dates

Important Dates	Amount	Notes
By 13/02/2026	\$235.00	Deposit to ensure your place in the program.
By 20/03/2026	\$235.00	
By 22/05/2026	\$235.00	Devices paid in full by this date, will have forms sent home to allow taking laptop home each night.
By 7/08/2026	\$235.00	Devices paid in full by this date, will have forms sent home to allow taking laptop home each night.
By 23/10/2026	\$221.10	N.B. Devices not paid in full by this time will be returned back to the school pool of devices and you will be charged the rental fee for each term.
By the end of school Week 5 Term 4 2027	\$20*	Final \$20 payable when your child completes the program and is leaving Cannon Hill State School at the end of Year 6 with their device.

** Parents are welcome to pay the full amount (with the exception of the final \$20) early.*

It may be possible for you to claim this device as an educational expense for your child on your tax return.

Please check the Australian Tax Office website or speak to an accountant to see whether you are eligible.

Please contact the program coordinator, Jodi Stephenson, for more information via email at: jstep175@eq.edu.au

Please complete the attached Student Resource Scheme forms and **return to the office by 20/11/2025**. Please note that the Education QLD Department Student Resource Scheme (SRS) forms refer to a payment 'each year.' The CHSS 1 to 1 Laptop Program payments will be finalised **in the first year of the program**, with no further payment required until the last \$20 paid at the end of the program.

Kind Regards



Mark Smith
Principal

Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme 2026 Laptop Program

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

For further information please see the 'parents and carers' site for general information on [School fees and charges](#).

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

- ☐ **YES** I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.
- ☐ **NO** I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme. I understand I must provide my child with all items and resources that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	Cannon Hill State School - 2026 Laptop Program
Form Return Date	20/11/2025
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education (the department) is collecting the personal information you provide in this form (including student name, school name, parent name and parent signature) for the purpose of administering the Student Resource Scheme (SRS). If you do not provide the personal information requested, we will not be able to confirm whether you have agreed or disagreed to your child participating in the SRS. In such cases, the department will deem that you do not wish for your child to participate in the SRS. The personal information collected may be shared with authorised departmental employees for the purposes of SRS administration and debt management. The personal information collected will be managed in accordance with the *Information Privacy Act 2009* and will not be used or disclosed for another purpose without your consent, or unless authorised or required by law. Information about how individuals can access and amend their personal information held by the department, together with information about how individuals can make a privacy complaint is available at <https://qed.qld.gov.au/privacy/>.



**Queensland
Government**

Terms and Conditions

Definition

1. Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources required for their child to engage with the curriculum for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school may be:
 - retained by the student and used at their discretion; or

- used/consumed by the student in the classroom; or
- hired to the student for their personal use for a specified period of time.

22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.

Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure <https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

Parents' Experiencing Financial Hardship

32. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
33. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
34. The onus of proof of financial hardship is on the parent.
35. The school may require annual proof of continuing financial hardship.
36. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates <https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance>.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA as either a credit to the student's account or as a direct payment from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.

